



Application for Driveway Permit
Town of Theresa – Dodge County, Wisconsin

Contact Information (please print)

Name of Petitioner: _____

Mailing Address of Petitioner: _____

Daytime Phone Number: _____ Evening Phone Number: _____

Name of Owner: _____

Mailing Address of Owner: _____

Daytime Phone Number: _____ Evening Phone Number: _____

Property Information

Address of Proposed Driveway: _____

Section _____ Town _____ Range _____ Quarter/Quarter _____

Driveway Will Provide Access to: STH _____ CTH _____ Town Road _____

Proposed Land Use of Property: _____

Provide a sketch of proposed driveway including grade, slope, width and length of driveway and indicated turnoffs if required, the dead end turnaround on the back of this application. Specify erosion control procedure to be utilized: _____

Specify Proposed Roadbed Base, Including Depth and Type of Material: _____

The following minimum specifications shall apply to all new driveways installed after May 7, 2001

Minimum road Surface Width:	14 Feet
Minimum width Clearance:	24 Feet
Minimum Height Clearance Free of Trees and Wires	16 Feet
Maximum Grade	10 Percent

- At least one 25 Ft. in Length and 18 Ft. in Width segment of road surface shall be provided for each 300 Ft. of driveway length.
- The driveway within the area of the public right-of-way shall slope away from the public road at a minimum of 1% and a maximum of 5% to prevent erosion onto the public road.

- An adequate road bed of suitable material to support the projected traffic and any requirements for culverts shall be determined by the Town Board (Chairman) in considering an application for driveway approval.
- If culverts are required the minimum size permitted by the Townships is 18" by 30' plus apron end-walls. Town Board approval required for other size culverts.
- Any construction in the right-of-way, including retaining walls, culvert end walls, etc. must be approved by the Town Board
- At the dead end of the driveway, a turnaround of at least 25 foot radius or some other method to allow vehicles to turn around shall be provided.

All driveways shall be constructed in accordance with the above requirements and other specifications as may be set forth by the Town Board (Chairman). The maintenance of the driveway shall be the responsibility of the applicant and/or owner.

Note: It is the responsibility of the owner to check with the DNR and the County to see if any other permits are needed.

By the execution of this application, applicant hereby authorizes the Town of Theresa or its agents to enter upon the property for the purpose of inspection.

Signature of Petitioner: _____ Date: _____

To be completed by the Town Board

The following must be submitted with the Conditional Use Application:

Will Culvert be required? will will not (If culvert is required, a minimum size of 18" X 30' plus apron end-walls will need to be installed.)

Approval of driveway location? Approved Denied

By: The Theresa Town Board on the _____ day of _____, 20_____

Inspection: The above driveway has been inspected by the Town of Theresa and determination has been made that the driveway meets the minimum standards and the Town of Theresa hereby authorizes the issuance of a building permit.

By: the Theresa Town Board on the _____ day of _____, 20_____

Chairman: _____

Highway Superintendent: _____

Fire Chief: _____

For questions or to send application, contact:

Don Bonack, Highway Superintendent, 920-488-4702 OR

Dennis Fleischer, Land Use Administrator ♦ N9057 Cty. Rd. AY ♦ Theresa, WI 53050 ♦ 608-515-6263 or dennisf@seniorhelpers.com