

Theresa Town Board Regular Meeting December 2, 2024

The regular meeting of the Theresa Town Board was held on December 2nd, 2024 in the Theresa Town Hall. The agenda for this meeting was posted at the Town Hall Board and on the Town website www.townoftheresawi.gov.

The meeting was called to order by Chairman Lloyd Hilgendorf at 7:30 p.m. The Pledge of Allegiance was recited. Supervisor Dale Dyer motioned to approve the agenda and Supervisor Neil Burns seconded. Motion carried. (3 ayes).

-The minutes from the November 7th meeting were emailed to the board and properly posted prior to the meeting. Supervisor Burns motioned to approve the minutes and Supervisor Dyer seconded the motion. Motion carried (3 ayes).

-The minutes from the Budget Hearing and Special Meeting of November 26th were emailed to the board and properly posted prior to the meeting. A motion was made by Supervisor Dyer and seconded by Supervisor Burns to approve the minutes. Motion carried (3 ayes).

FINANCIAL

-The financial report was read by Treasurer Diane Koch. Budget Status was reviewed. A motion was made by Chairman Hilgendorf to make payment of the bills. Motion was seconded by Supervisor Dyer. Motion carried (3 ayes).

PUBLIC FORUM/GUESTS

CORRESPONDENCE

-Email was read from Catalis Tax & CAMA that our new Town of Theresa assessor is Alex Kroeninger

-Theresa Public Library Board September 10, 2024 meeting minutes – copies were made available

-Theresa EMS Committee November 14, 2024 Agenda & August 22, 2024 meeting minutes – copies were made available

-Chairman Hilgendorf attended the Community Services meeting on November 14, 2024 that was organized by Gary More – unfortunately all of the local fire departments officers were not in attendance due to a different meeting they all had to attend on the same night. A follow-up meeting will be scheduled in January.

UNFINISHED BUSINESS

-Town Hall Roof Repairs Update – A stop-payment had to be made on the original check mailed for the first payment installment to US Roofing due to the roof leaking two days after completion of the job causing damage to ceiling panels and the roof installers drilling into and damaging some electrical equipment in the garage. The roofers had used incorrect caulking material and returned to apply the correct caulking material. US roofing relaced the damaged ceiling tiles and the town will invoice US Roofing for the electrical contractor costs to repair the electric equipment damages after completion. A check was issued to pay the US Roofing invoice in full.

-Jay & J's LLC CUP Hearing Update – the plan commission approved the CUP for Jay & J's for 3 years at the November 30 hearing – Jay & J's LLC will need to renew the CUP in 3 years.

-Hiring Part-Time Snow Plow Drivers Update – Jake stated that two of the applicants rode with him and decided the job would not be for them. There are some other qualified applicants who are interested but he will continue to search for others so there is enough staff to cover the snow plowing needs of the town.

NEW BUSINESS

-Approve Zoning Resolution 12-2-2024 to Adopt Zoning Ordinance & Zoning Map: Chairman Hilgendorf read Zoning Resolution 12-2-2024 Town of Theresa Farmland Preservation Zoning Ordinance and Zoning Map Final Adoption. Supervisor Burns made a motion to adopt Zoning Resolution 12-2-2024 and was seconded by Supervisor Dyer. Motion carried (3 ayes).

-Approve 2025 Budget: Supervisor Dyer motioned to approve the 2025 budget. Supervisor Burns seconded the motion. Motion carried (3 ayes).

-Approve Budget Amendment 12-02-24: Supervisor Burns made a motion to approve Budget Amendment 12-02-24 which from the American Rescue Plan Act (ARPA) grant funds, the sum of \$40,209.10 is to be added to Miscellaneous Revenues and to Building/Equipment/Supplies/Utilities for roof replacement of the Town Hall. Supervisor Dyer seconded the motion. Motion carried (3 ayes).

-Approve Budget Amendment 12-02-24-1: Chairman Hilgendorf motioned to approve Budget Amendment 12-02-24-1 which the sum of \$180,038.00 is to be added to Miscellaneous Revenues, of which the sum of \$12,000.00 is to be added to Road Materials & Maintenance Expense, the sum of \$8,000.00 is to be added to Building/Equipment/Supplies/Utilities Expense, the sum of \$135,548.50 is to be added to New Equipment Fund, and the sum of \$24,489.50 is also to be added to New Equipment Fund. The motion was seconded by Supervisor Dyer. Motion carried (3 ayes).

-Set date to close the 2024 financial books: Wednesday, December 18, 2024 at 6:00 p.m.

-Land Use Administrator's Report: No report

-Highway Superintendent Report: Jake Weiss reported that he is finishing up getting the required documentation ready to submit for LRIP reimbursement for the West Bend Rd project. He said there will be expenses for the snow plow trucks repairs including spinner motors, hydraulic parts, and a bill from M&M Truck. He said that the Western Star needs new tires and he is pricing them out and they will be approximately \$600.00 each. He said that Kell Electric will repair the light/electrical in the garage that was damaged by the roofers and that Kin-X was working on getting a less expensive contractor to pulverize for North Pole Rd to save the town money on the removal.

Supervisor Burns made a motion to adjourn the meeting and Supervisor Dyer seconded. Motion carried (3 ayes). The meeting was duly adjourned at 8:10 p.m.

Respectfully Submitted,
Christine Steger